MESA™
SAFE COMPANY
BETTER **MESA SAFE** THAN SORRY!™

OPERATING MANUAL

MFS-SERIES ELECTRONIC LOCK INSTRUCTIONS

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OPERATING MANUAL

MFS-SERIES **ELECTRONIC LOCK INSTRUCTIONS**

CATEGORY	PAGE
INSTALL BATTERIES	2
OPENING YOUR SAFE	3
CHANGING THE MASTER CODE	3
ADDING & CHANGING ADDITIONAL USER CODES	3
DELETING USER CODES	4
CHANGING THE DISPLAY MODE	4
VIEWING THE LOG	4
DELETING THE LOG	5
QUICK-REFERENCE KEY	6
CAUTION : FIRE SAFE CONTENT STORAGE	6
IMPORTANT INFORMATION ON SAFE USAGE	6
HOW TO ORDER KEYS	7
SAFE WARRANTY	7

DEAR VALUED CUSTOMER:

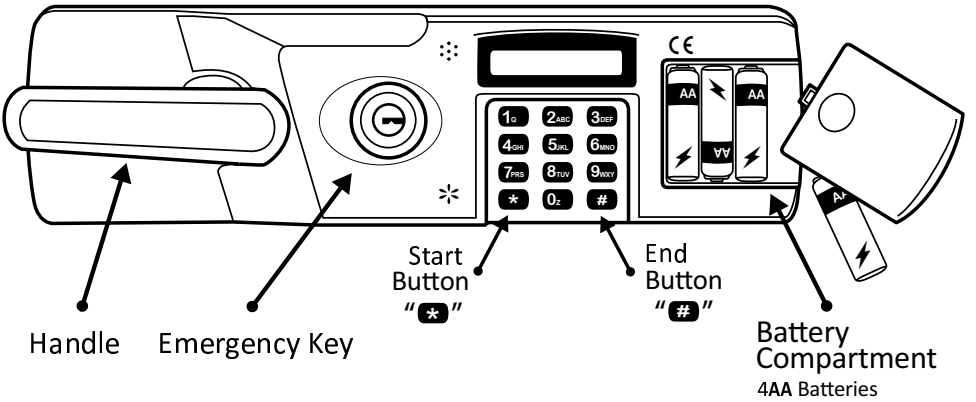
Congratulations on choosing your new MESA SAFE to secure and protect your valuables! You have made an excellent choice in your security measures. MESA SAFE COMPANY has built a solid reputation on integrity and quality craftsmanship.

We pride ourselves on delivering the best products in the industry and consistently exceed customer expectations.

Before using your unit, thoroughly read and understand the Operating Instructions of the unit. This will ensure maximum efficiency and usability.

IMPORTANT : DO NOT RETURN SAFE TO STORE

If you are missing parts, have difficulty programming the lock or opening your safe, or any additional questions regarding the use and care of your safe, **DO NOT RETURN** your safe to the store. Please contact MESA SAFE COMPANY ***Technical Support*** : **800.490.5624** [Monday thru Friday 7AM - 4PM/PST] for assistance.



CHECK LIST

- **4*AA* Batteries**
- **2 Manager Keys** [used to lock handle]
- **2 Interior Drawer Keys**
- **Shelves & Shelf Clips** [refer to your model's specifications to make sure all required shelving is in your safe]

INSTALL BATTERIES

1. Slide the battery cover off the right hand side of the lock face
2. Insert the **4*AA* Batteries** [included] into the battery compartment & replace cover [***Battery Compartment***; refer to graph above]
   - You will hear a '*Beep*' once the batteries are properly installed

OPENING YOUR SAFE [For the first time]

❶ Input : ✻ [***Start Button***; refer to graph]
❷ Input the given ***Factory Code***
❸ Input : **#** [***End Button***; refer to graph]

▸ *Example :* ***✻- 4 - 5 - 6 - 0 - #***

❹ If entered correctly, [[**MATCH!**]] will appear on the display. You will hear a slight '*Click*', and have approximately **3 seconds** to open the door
❺ Pull the handle downward to open the door

▸ If a wrong code is entered, the lock will '*Beep*' 2 times & [[**ERROR**]] will appear on the display
▸ If a wrong code is entered **3** times consecutively, the lock will go into *Lock-Out Mode* for **3 minutes**, [[**WAIT**]] will appear on the display & '*Beep*' every couple seconds for the duration of the *Lock-Out* period

NOTE : During Lock-Out Mode you will not be able to insert any codes. If you attempt to remove the batteries & reinsert them, the Lock-Out Mode time will reset.

CHANGING THE MASTER CODE

⚠ **IMPORTANT : Because the codes are factory set, we highly recommened changing the codes to your own unique codes immediately!**

NOTE : Always perform this operation with the door open! Test the new code several times before closing the door.

❶ Press the ***Reset*** button located inside the door panel [***Reset Button***; refer to graph]
❷ [[**NEW_PW**]] will appear on the display along with a '*Beep*'
❸ Input your new Personal Code. You will have approximately **10 seconds** to enter your new code [**1**-**8** Digits long]
❹ Input: **#**; [[**NEW_PW**]] will appear on the display and '*Beep*' **3** times

⚠ **IMPORTANT : Try your new code at least 3 times with the door open before closing the safe shut.**

ADDING & CHANGING ADDITIONAL USER CODES

NOTE : You must know the *Master Code* to set additional *User Codes*.

❶ Input: ✻
❷ Input: **#**; [[**MASTER_PW**]] will appear on the display
❸ Input : ***Master Code*** - **#**; [[**0_EXIT**]] will appear on the display
❹ Input : ***1***; [[**C-NO:**]] will appear on the display

❺ Input the ***User Number*** you would like to set or change:

- ***2*** = *User 2;* ***3*** = *User 3;* ***4*** = *User 4;* ***5*** = *User 5*
- [[**NEW_PW:**]] will appear on the display

❻ Input a **new code** for that ***User*** [**1-8** Digits long]

❼ Input: **#**; [[**SUCCESS!**]] will appear on the display if entered correctly

- *Example :* ***✻ - # - 4560 - # - 1 - 2 - 1234 - # - 1234 - #***
- If at any Step you get a [[**FAILURE**]] or any errors, you must begin from **Step 1** again

DELETING USER CODES

NOTE : You must know the *Master Code* to delete *User Codes*.

❶ Input: ✻

❷ Input: **#**; [[**MASTER_PW**]] will appear on the display

❸ Input : ***Master Code*** - **#**; [[**0_EXIT**]] will appear on the display

❹ Input : ***2***; [[**D-NO:**]] will appear on the display

❺ Input the ***User Number*** you would like to delete:

- ***2*** = *User 2;* ***3*** = *User 3;* ***4*** = *User 4;* ***5*** = *User 5*
- [[1=**YES OR 0=NO**]] will appear on the display

❻ Input: **1**; [[**SUCCESS!**]] will appear on the display

- *Example :* ***✻ - # - 4560 - # - 2 - 2 - 1***
- If you change your mind & decide not to delete the selected *User Code*, **press 0** instead of **1** & the procedure will cancel (as it appears on display: [[...**0=NO**]])

CHANGING THE DISPLAY MODE

NOTE : You must know the *Master Code* to change the *Display Mode*.

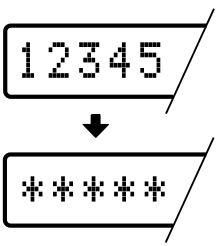
❶ Input: ✻

❷ Input: **#**; [[**MASTER_PW**]] will appear on the display

❸ Input : ***Master Code*** - **#**; [[**0_EXIT**]] will appear on the display

❹ Input : ***7***; [[**DISPLAY MODE**]] will appear on the display

- If the *Display Mode* is changed successfully, all codes will now appear as ***asteriks*** [✻] instead of ***digits***
- To change the *Display Mode* **back**, repeat **Steps 1-4**
- *Example :* ***✻ - # - 4560 - # - 7***



VIEWING THE LOG

NOTE : You must know the *Master Code* to view the *Log*.

❶ Input: ✻

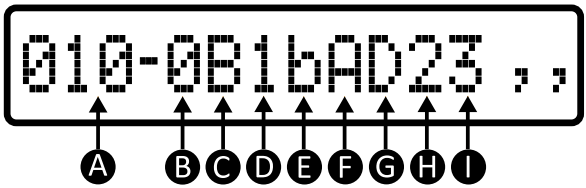
❷ Input: **#**; [[**MASTER_PW**]] will appear on the display

❸ Input : ***Master Code*** - **#**; [[**0_EXIT**]] will appear on the display
❹ Input : ***8***; Several digits will appear on the display
❷ Input: **#** to scroll from page to page

- Each page is one full screen
- *Example :* ***✻ - # - 4560 - # - 8 - #...***

KEY TO IDENTIFYING THE LOG

- If number **1-5** appears on the display, the safe was opened successfully using the *User **1** Code* [the *Master Code*], & so forth
- If **A-E** is shown on the display, a *User Password* was changed [**A**=***Master Code*** **B**=*User **2** Code*, and so on through the letter **E**]
- If **B-E** is shown on the display, *User **2-5*** was deleted
- If **0** is shown on the display, the safe was opened with the *Factory Code*
- If **X** is shown on the display, **3** wrong codes were entered & the safe went into *Lock-Out Mode*



A The number of Entries before those on the display
B Factory Code opened the safe
C User 2 was added
D Master Code opened the safe
E User 2 Code was deleted
F Master Code was changed
G User 4 Code was added
H User 2 opened the safe
I User 3 opened the safe

DELETING THE LOG

NOTE : You must know the *Master Code* to delete the *Log*.

❶ Input: ✻
❷ Input: **#**; [[**MASTER_PW**]] will appear on the display
❸ Input : ***Master Code*** - **#**; [[**0_EXIT**]] will appear on the display
❹ Input : ***9***; [[1=**YES OR 0=NO**]] will appear on the display
❷ Input: **1**; [[**SUCCESS!**]] will appear on the display

- *Example :* ***✻ - # - 4560 - # - 9 - 1***
- If you change your mind & decide not to delete the *Log*, **press 0** instead

of **1** & the procedure will cancel (as it appears on display: [[...**0=NO**]])

QUICK-REFERENCE KEY

+ Adding & Changing Additional User Codes:
  **** - # - MASTER CODE - # - 1***
✕ Deleting User Codes:
  **** - # - MASTER CODE - # - 2***
Changing the Display Mode:
  **** - # - MASTER CODE - # - 7***
Viewing the Log:
  **** - # - MASTER CODE - # - 8***
Deleting the Log:
  **** - # - MASTER CODE - # - 9***

CAUTION FIRE SAFE CONTENT STORAGE

A fire safe contains insulation material, which may cause humidity to be present when closed extended periods of time. It is recommended that the safe is opened on a regular basis and iterior allowed to air out. It is also recommended that safe contents sensitive to moisture be kept in a sealed container [i.e., zip lock bag, etc.]

IMPORTANT INFORMATION ON SAFE USAGE

- Hold on to your Proof of Purchase [receipt/invoice]. You will need this to order keys or use the Warranty Service
- Do not open your safe if it is lying on its side, back or top. Only open your safe when it is in the upright position
- Do not slam the door. Extreme shock can damage the lock or jam the bolt work system
- Do not shut the door with the locking bolts in the locked position. This may damage the locking bolts & create problems unlocking & locking the safe
- Do not stack contents of the safe so that the door must be forced shut. Bolt works may jam as a result
- Keep liquids away from the keypad. Liquids can damage the keypad
- The safe door is removeable. To remove door, unlock the safe, open the door & lift the door up. Do not lose the hinge pins - they may slide out of the hinge when removing the door. If they happen to slide out, you can easily insert them back into the hinge.
- If you experience a difference in the feel of the operation, inconsistency or difficulty opening or operating the safe, **DO NOT LOCK THE SAFE.**

Immediately contact our Professional Tech Assistants at Mesa Safe Company *Customer Care* : 800.490.5624 [Monday thru Friday 7AM - 4PM/PST]

HOW TO ORDER KEYS

1. Contact Mesa Safe's Sales Department for availability & prices : **800.490.5624**
2. You will need to provide your Proof of Purchase [receipt/invoice]. If you can't provide a Proof of Purchase, please send a notarized document stating that you are the owner of the safe [must send the original notartized document by mail, copies will NOT be accepted]
2. Make sure these items are on your notarized document: Name, Safe Number, Key Number [stamped on the key lock], Mailing Address

(1) MESA SAFE COMPANY LIMITED 1 YEAR WARRANTY

Mesa Safe Company will gurarantee your Mesa Safe free from defects for a period of one year from original purchase date on maufacture defects only. This warranty is non-transferable and only applies to original owner with proof of purchase from an authorized dealer.

Mesa Safe Company will not, under any circumstances, be liable to the initial consumer for any incidental, consequential, special, exemplary, or punitived damages arising out of the purchase or use of any Mesa Safe Company product(s). Mesa Safe Company's liability for any breach of this warranty shall be limited exclusively to repair or replacement of the defective product(s), as described above or a refund of the product(s). In no event shall Mesa Safe Company's obligation under this warranty exceed the price of the original product(s). Under no circumstances will Mesa Safe Company be held liable for contents stored inside the Safe(s).

This warranty is limited to the terms stated herin. All expressed and implied warranties including the warranties of merchantability and fitness for a particular purpose are excluded, except as stated above. Mesa Safe Company disclaims all liabilities for incidental or consequential damages resulting from the use of this product, or arising out of any breach of this warranty. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation may not apply to you. This warranty gives you specific legal rights, and you may have other rights as well, which will vary from state to state.

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